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# HARD CARD SCANNING INSTRUCTIONS

Applicant's Full Name: \_\_\_\_\_

Applicant's Phone#: \_\_\_\_\_

Transaction Purpose: \_\_\_\_\_

ORI#: \_\_\_\_\_

Example of FD-258 card and important highlighted information required (Mail Original FD-258 Form ONLY. Prints on regular copy paper WILL NOT BE ACCEPTED):

- Full Name
- Purpose of Transaction
- Citizenship
- Social Security #
- Sex
- Race
- Height
- Weight
- Eye Color
- Hair Color
- Place of Birth
- Date of Birth
- Signatures

The image shows a sample FD-258 card form. The form is divided into several sections. The top section is labeled 'APPLICANT' and contains fields for 'LAST NAME', 'FIRST NAME', and 'MIDDLE NAME'. Below this is a section for 'PLACED AKA'. The middle section contains fields for 'DATE OF BIRTH', 'SEX', 'RACE', 'HEIGHT', 'WEIGHT', 'EYE COLOR', 'HAIR COLOR', 'PLACE OF BIRTH', and 'DATE OF BIRTH'. The bottom section is for 'SIGNATURES'. A large 'SAMPLE' watermark is overlaid on the form. The form is highlighted in yellow to indicate the required information.

# CREDIT CARD APPLICATION

Submission Fee: \$80.00 for FDLE.  
Clearinghouse submissions in-person only

TYPE OF CARD: \_\_\_\_\_

FULL NAME: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

CVV NUMBER: \_\_\_\_\_

BILLING ZIP CODE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_